



**ORIENTEERING**  
C A N A D A

## **Canadian Orienteering Federation Officials Certification Program**

### **Certification requirements form**

#### **OFFICIAL'S CONTACT INFO**

Name \_\_\_\_\_

Address \_\_\_\_\_

City/province/postal code \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Club \_\_\_\_\_

#### **Submit this form to:**

Canadian Orienteering Federation  
1239 Colgrove Avenue NE  
Calgary, Alberta  
T2E5C3  
Tel 403-283-0807  
Fax 403-451-1681  
info@orienteering.ca

**LEVEL ONE**

Pre-requisite: Have participated in at least two 'A' or 'B' meets

**Theory and technical component:**

Attend all sessions of the Level 1 Course

Complete the level 1 exam with 80% or higher.

Date \_\_\_\_\_ Course Conductor \_\_\_\_\_

Plan 4 courses complying with 'B' meet standards; courses to be submitted to the course conductor for review and comment.

Date \_\_\_\_\_ Course Conductor \_\_\_\_\_

**Practicum:**

Serve as a Meet Director or Course Planner at one provincially scheduled 'B' meet under the supervision of a certified Level 1, 2, 3 or 4 official.

Date \_\_\_\_\_ Map \_\_\_\_\_

Supervisor \_\_\_\_\_ (supervisor's level) \_\_\_\_\_

Submit a meet report form to the provincial association

Date received \_\_\_\_\_ Received by (name) \_\_\_\_\_

Above information submitted to COF on date \_\_\_\_\_

LEVEL 1 CERTIFICATION allows an official to serve as a meet director, course planner or controller at any 'B' meet.

Plan 4 courses complying with 'B' meet standards; courses to be submitted to the course conductor for review and comment.

Date \_\_\_\_\_ Course Conductor \_\_\_\_\_

List any additional 'B' meets on page 7.

**LEVEL TWO**

Pre-requisite: Certified at level 1 and member of the COF

**Theory and technical component:**

- Attend all sessions of the Level 2 Course
- Complete the level 2 exam with 80% or higher.

Date \_\_\_\_\_ Course Conductor \_\_\_\_\_

- Plan 6 courses complying with 'A' meet standards; courses to be submitted to the course conductor for review and comment.

Date \_\_\_\_\_ Course Conductor \_\_\_\_\_

**Practicum:**

- Serve as a Meet Director or Course Planner at one provincially scheduled 'A' meet under the supervision of a certified Level 2, 3 or 4 official.

Date \_\_\_\_\_ Position \_\_\_\_\_

Supervisor \_\_\_\_\_ (supervisor's level) \_\_\_\_\_

- Serve as a Controller of a 'B' meet, under the supervision of a certified Level 2, 3 or 4 official.

Date \_\_\_\_\_ Map \_\_\_\_\_

Supervisor \_\_\_\_\_ (supervisor's level) \_\_\_\_\_

Above information submitted to COF on date \_\_\_\_\_

LEVEL 2 CERTIFICATION allows an official to serve as a meet director, course planner or controller at any 'A' meet, excluding Canadian, North American, Asia Pacific and major international competitions.

List any additional 'A' and 'B' meets on page 7.

**LEVEL THREE**

Pre-requisite: Certified at level 2 and member of the COF

**Theory and technical component:**

Attend all sessions of the Level 3 Course

Complete the level 3 exam with 80% or higher.

Date \_\_\_\_\_ Course Conductor \_\_\_\_\_

Plan 6 short distance courses complying with 'A' meet standards; courses to be submitted to the course conductor for review and comment.

Date \_\_\_\_\_ Course Conductor \_\_\_\_\_

Evaluate 3 advanced level courses.

Date \_\_\_\_\_ Course Conductor \_\_\_\_\_

**Practicum:**

Serve as a Meet Director or Course Planner (whichever was not done at level2) at one provincially schedule 'A' meet, excluding Canadian, North American, Asia Pacific, or major international event.

Date \_\_\_\_\_ Position \_\_\_\_\_

Controller \_\_\_\_\_ (controller's level) \_\_\_\_\_

Serve as a Controller at a second 'A' meet, excluding Canadian, North American, Asia Pacific, or major international event, under the supervision of a certified Level 3 or 4 official.

Date \_\_\_\_\_ Position \_\_\_\_\_

Supervisor \_\_\_\_\_ (supervisor's level) \_\_\_\_\_

Above information submitted to COF on date \_\_\_\_\_

Only A meets that have been granted COF sanction will be accepted for officials certification purposes.

LEVEL 3 CERTIFICATION allows an official to serve as a meet director, course planner or controller at any 'A' meet, including Canadian, North American, Asia Pacific and major international competitions.

List any additional 'A' and 'B' meets on page 7.

**LEVEL FOUR**

Pre-requisite: Certified at level 3 and member of the COF

**Practicum:**

Serve as a Meet Director at a Canadian, North American, Asia Pacific, or major international event sanctioned by the COF.

Date \_\_\_\_\_ Position \_\_\_\_\_

Details \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Above information submitted to COF on date \_\_\_\_\_

LEVEL 4 CERTIFICATION allows an official to serve as a controller for any national or international event sanctioned by the COF.

