



July 2<sup>nd</sup>, 2020.

To the Provincial/Territorial Orienteering Association Presidents,

The intent of this letter is to provide notice of Orienteering Canada's upcoming Annual General Meeting on Thursday July 30<sup>th</sup>, at 5:00 pm (PDT). As a result of the Covid-19 Pandemic this meeting is being held virtually (online).

The meeting will start at 5:00 pm Pacific Time, 6:00 PM Mountain Time, 7:00 pm Central time, 8:00 pm Eastern time, and 9:00 pm Atlantic time. The meeting will start promptly at the above times so you are requested to log into the meeting by 10 minutes before the start of the meeting to ensure that the meeting can start on time. Log on instructions will be sent about a week prior to the meeting.

AGM related documents will be posted on the Orienteering Canada website shortly. They include:

- The new business submission form. As per the Orienteering Canada by-laws, completed forms must be submitted to [secretary@orienteering.ca](mailto:secretary@orienteering.ca) by Friday July 17<sup>th</sup> 2020;
- The nomination form for positions on the Orienteering Canada Board of Directors (see open positions below);
- Committee reports;
- President's and Executive Director's reports;
- Audited financial statements.

The following are not continuing in their positions on the Orienteering Canada Board. Nomination forms for these positions will be posted on the Orienteering Canada website.

<b>Positions open</b>	<b>Currently held by</b>	<b>Term length</b>
President	Anne Teutsch	2 years
Member of the Board of Directors	Don Riddle	2 years

If you are not planning to attend the AGM, please designate someone who will be attending to participate in the meeting and vote on behalf of your association. Please inform Tracy Bradley of who will be attending the AGM on behalf of your association as soon as possible and no later than Friday July 17<sup>th</sup>, 2020.

Please do not hesitate to contact me if you require any further information.

Best regards on behalf of the Orienteering Canada Board of Directors,



Tracy Bradley  
Executive Director  
Orienteering Canada/ Course d'orientation Canada