



Committee Report to 2017 AGM

Committee Name	Human Resources Committee
Committee Chair	Anne Teutsch
Committee Members	Anne Teutsch, Jim Webster, Cheryl Smith, Bruce Rennie
Report Date	217-07-10
Submitted By	Anne Teutsch

Past Year's Work

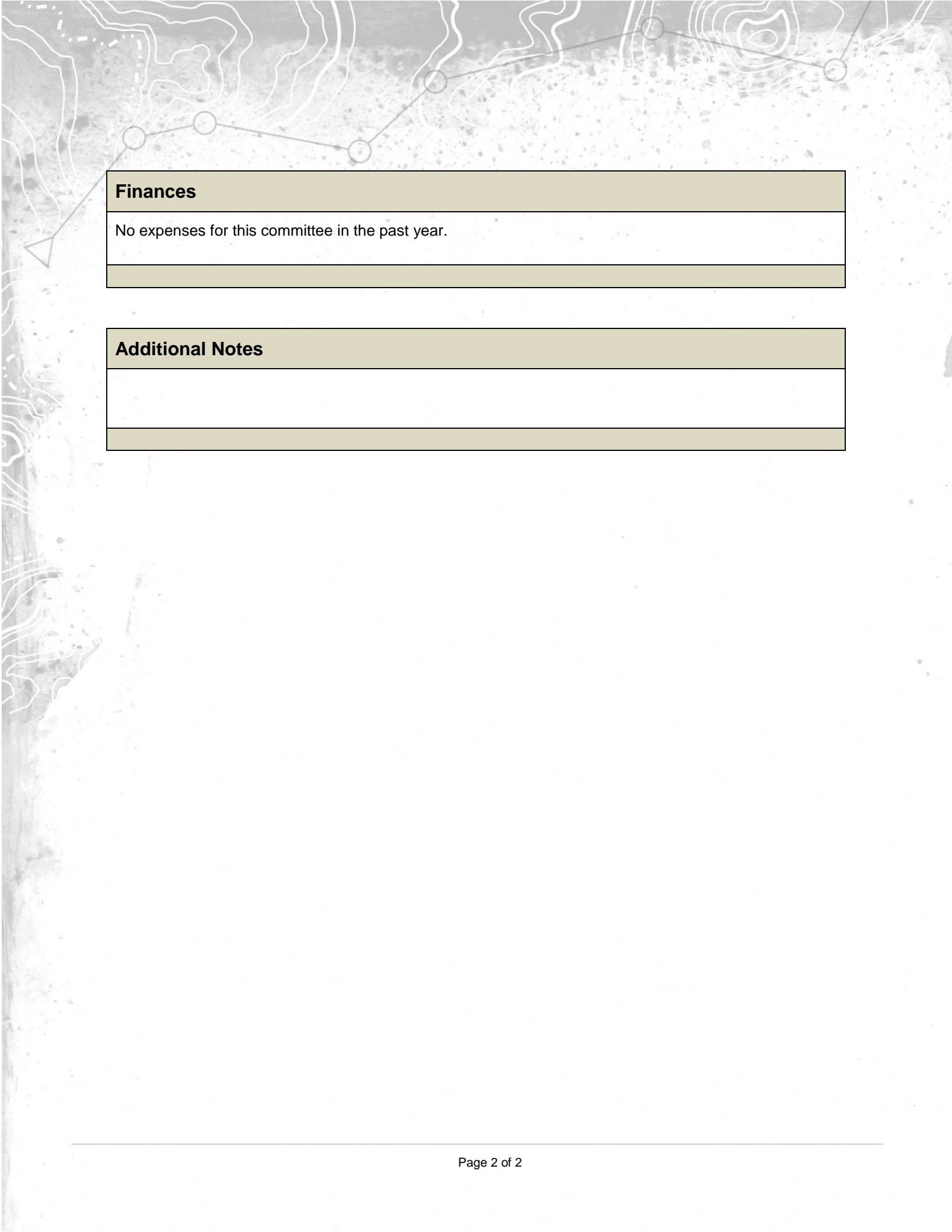
1. The terms of reference of this committee was amended to allow for 3 to 5, instead of 3 members. It was also to allow for the OC President to designate a chair, rather than requiring that the president be the chair.
2. An additional member, Bruce Rennie, was welcomed onto the committee, mid-year to increase our numbers from three to four.
3. The committee has started to collect and file all contracts, job descriptions and job posting for all positions with Orienteering Canada.
4. A short term job contract template was created to assist committees when hiring someone on contract.
5. A draft of Guidelines for Hiring Procedures was created.

Future Work – Projects and Goals

1. Completion of the Guidelines for Hiring Procedures.
2. Further consolidation and simplification of creating job contracts, job posting and job descriptions to support the work of committees and the Board when hiring individuals on a contract basis.

Successes and Challenges

1. The amendments to the committee structure – number of members being 3 to 5 instead of 3, and the chair being a designate of the president rather than the president – were a positive change to permit a more smoothly functioning committee. It is hoped that this new structure will allow the work of this committee to move forward more efficiently.



Finances

No expenses for this committee in the past year.

Additional Notes